



APPLICATION FOR UNDERGRADUATE READMISSION

You must apply for readmission if you have not been continuously enrolled (excluding summer sessions), or if you left while on academic probation or suspension.

To Apply for Readmission, please complete this form and all necessary paperwork and submit to:
Office of the Registrar, NEW MEXICO TECH, 801 Leroy Place, Socorro NM 87801-4796; registrar@nmt.edu

I would like to apply for Readmission for the _____ (Semester) of _____ (Year).

Have you ever been convicted of a crime that could have resulted in one year or more of prison time (following a jury or bench trial, a guilty plea, or a nolo contendere pleas), been charged with such a criminal offense that was later dismissed as a result of a plea bargain or alternative sentencing arrangement, or are such criminal charges pending or expected to be brought against you? You are under continuing obligation to immediately update your response to this question if your circumstances change after you submit this application.

Yes _____ No _____

If yes, for each crime you must provide a detailed explanation and copies of all official records related to your case. Include state, location, crime, dates, and case number. If applicable, provide the name and phone number of your parole or probation officer. Finally, by submitting your readmission application, you are giving NMT's representatives authority to investigate your record and giving legal authorities permission to discuss your case with NMT's representatives.

GOOD STANDING STUDENTS:

(a) _____ Left NMT in Good Standing - Last Semester at Tech _____

(b) _____ I DID attend another College or University
(Please provide an Official Transcript-Without Transcript you will not be considered for Readmission)

_____ College or University Name

_____ City and State

_____ Dates Attended

(c) _____ I DID NOT attend another College or University

STUDENTS ON SUSPENSION OR PROBATION:

(a) _____ 1st Suspension _____ 2nd Suspension _____ Probation _____ Last Semester at Tech _____

(b) _____ I DID attend another College or University
(Please provide an Official Transcript-Without Transcript you will not be considered for Readmission)

_____ College or University Name

_____ City and State

_____ Dates Attended

(c) _____ I DID NOT attend another College or University

I plan to Major in _____ My Advisor will be _____

I plan to Graduate _____ Student ID # _____
(Semester/Year)

I certify that all information given in this application is complete and accurate. If I am accepted as a student at New Mexico Institute of Mining and Technology (New Mexico Tech), I agree to conform and abide by all rules, regulations, and procedures of the Institute. Misrepresentation in any statement by me will be considered adequate grounds for denial of admission, for cancellation of registration, or dismissal from the Institute.

Name (Please Print) Signature Date (_____) Phone Number

Address/City/State/Zip Email address



CONDITIONS OF READMISSION

(Items 2a - 2f are Required for Students who left on Probation or Suspension)

1. An Undergraduate student in Good Standing will be readmitted by the Registrar's Office.

An Undergraduate student who left while on Probation or who has been suspended may request readmission by a written petition to the Academic Standards and Admission Committee. Suspended students must still petition for readmission even if they served their suspension semester(s). **Petitions must be submitted to the Registrar's Office by 5:00pm of the following dates: January 1st for Spring semester, July 1st for Fall semester, and June 1st for Summer semester**, however early submission is suggested and highly encouraged. If these dates are missed or if your application is submitted incomplete; the Academic Standards and Admission Committee will not review your application for the semester in which you are requesting and you will have to submit a new application for the following semester to be considered at that time. Again we encourage you to submit all documentation in a complete manner well before the deadline.

Petitions from students on Probation or Suspension must include all of the following:

- a) Readmission Application
- b) A one-page Appeal Letter that persuasively makes a case for Readmission. Please include the following:
 - An explanation of why you did poorly
 - An explanation of what you plan to do differently to be successful
 - Any other information that shows the committee you are ready to be a successful student at NMT.
- c) A Supporting Letter from the Student's Advisor. If you are changing majors, this letter can be from your old advisor, new advisor, or both.
- d) An Academic Warning Packet, which can be downloaded from <http://www.nmt.edu/reg-forms>. If you are changing majors, the packet must be completed with/approved by your new advisor.
- e) Any documents the student thinks are relevant, such as medical documents or letters of support from faculty, counselors, or the Dean of Students.
- f) Official transcripts for any colleges/universities attended since leaving New Mexico Tech.

3.) You can mail, fax, or email this into our office. registrar@nmt.edu fax # 575.835.6511, and address is 801 Leroy Place, Socorro, NM, 87801

When readmitted from suspension status the student will be on probation and subject to all the rules and regulations of a student on probation. Failure to meet the minimum grade point average for academic good standing will result in a second suspension from the Institute for a period of a Full Academic year (Spring, summer, fall). *Credits earned at another institution during duration of suspension will not be accepted for transfer.*