SWIM CENTER FACILITY RENTAL FORM

EVENT INFORMATION

Date Submitted: ___________________________ Date(s) Requested: ___________________________

Time(s) Requested: ______________________ A.M. or P.M. To: ______________________ A.M. or P.M.

Event: ________________________________________________________________________________

Organization Name: ____________________ Phone: (____) ______________________

Organization Representative: _________________________________________________________________________________________________________

Address: ______________________________________________________________________________

City: _______________________________ Zip: ______________________________

SWIM CENTER RENTAL FEE

$100/hour (2-lifeguards for 50 swimmers). For 51-74 swimmers, an additional $30/hour is required. For 75-99 swimmers, an additional $65/hour is required. Providing enough staff will ensure the safety of all swimmers.

Number Expected: ______________________

Adults: ______________________________

Children: _____________________________

PAYMENT METHOD

Online Payment: NMIMT M-Mountain Mall (https://secure.touchnet.com/C22533_ustores/web/)

NMT Department: ___________________________ Account Number: ___________________________

Email Address: ___________________________ Phone #: ___________________________

Note: Cancellations must be made 48 hours prior to the event or a late cancellation fee of $30 will be billed.

SPECIAL REQUESTS (specify any other requests such as lap lanes up or down, umbrellas at picnic tables, etc.)

__________________________________________________________________________________________

__________________________________________________________________________________________

Submission of a request does not guarantee approval. Do not advertise event until you receive final approval.

EMAIL form to:

Melissa Begay (melissa.begay@nmt.edu)

Director, Recreation and Well-Being

575-835-5120 (office) or 575-835-5221 (swim center)