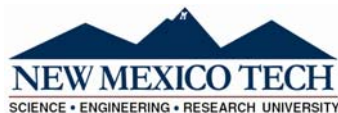**Posted:** <u>April 13, 2022</u>

POSITION ANNOUNCEMENT

TITLE: <u>WEB DEVELOPER</u>   **DEPT:** <u>EMRTC</u>

REG ☑   **TEMP** ☐   **FULL TIME** ☑   **PART TIME** ☐

STARTING RATE or SALARY RANGE <u>$65,000-$90,000</u>

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.

INTERNAL POSTING THROUGH: <u>April 22, 2022</u>* CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

JOB DUTIES:

Under limited supervision, is responsible for planning and developing software solutions and web applications, supporting, and maintaining a multiple websites and digital products. The day to- day work of the web developer is primarily focused on development and being part of a team working with content creators. A secondary responsibility is creating communications content, including press releases to develop blog content and create social media posts. Tracking campaign analytics and maintaining digital media archives.

1. Builds, designs, and maintains all websites and software applications.
2. Engages stakeholders and executive management in design and updates.
3. Designs, writes, and edits website content.
4. Research and write press releases, and content for the company website, infographics, blogs, and newsletters.
5. Work with key internal stakeholders to brainstorm content ideas, in line with the unit's strategy and in support of various outreach and communications initiatives.
6. Understands UI, cross-browser compatibility, and general web functions and standards.
7. Creates solutions for identified problems or bugs.
8. Communicates with colleagues, managers, and stakeholders.
9. Executes assignments with the use of web applications, scripts, and programming languages such as HTML, CSS, JavaScript, and APIs.
10. Develops and validates test routines to ensure the quality of the external and internal interface.
11. Plans and delivers software platforms and products across multiple organizational units.
12. Designs assignments with web services.
13. Evaluates written code to ensure it meets industry standards and is compatible with all devices.
14. Maintains a professional understanding of web development by tracking trends and participating in study groups.
15. Accomplishes goals by accepting ownership of new and different requests.
16. Assumes program responsibilities, as assigned.
17. Performs miscellaneous job-related duties as assigned.

REQUIRED QUALIFICATIONS:

Bachelor's degree required in any area of study. Strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies in a diverse community required. Demonstrates high critical thinking, reasoning skills, and problem solving skills required. Knowledge of government and private sector policies and practices pertaining to the selection of organizations for research required. Ability to develop and oversee website projects and budgets required. Ability to write and edit technical documentation required. Knowledge of modern HTML 5.x required. Javascript/Typescript desired. CSS 2.x, required. Git (or similar code repository system) required. Experience with modern web application development frameworks such as React, Angular, Vue, etc. desired. Creative problem-solving skills required. Strong organizational skills required. Ability to work and thrive in a fast-paced environment required. Hands-on experience with network diagnostics desired. Must be a US Citizenship. Ability to obtain and maintain a DoD Security Clearance. A valid NM Driver's License. A pre-employment drug test required upon hire.

Apply to: <u>nmtjobapps@npe.nmt.edu</u> OR NMT/ HR 801 Leroy Place Brown Hall Box 057, Socorro, NM 87801