

Posted: October 20, 2021



## POSITION ANNOUNCEMENT

**TITLE:** SECURITY OFFICER (2)

**DEPT:** CAMPUS POLICE

**REG**

**TEMP**

**FULL TIME**

**PART TIME**

**STARTING RATE or SALARY RANGE** \$12.00

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.

**INTERNAL POSTING THROUGH:** October 29, 2021\* CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

### **JOB DUTIES:**

Patrol campus and/or EMRTC field test site, Maintain Peace and enforce Policy set by New Mexico Tech. Secure field lab sites. Participate in departmental trainings, activities, and etc. Perform other duties as assigned. Locking and un-locking co-ed campus buildings as needed.

### **REQUIRED QUALIFICATIONS:**

High school (or GED) level ability in spelling, grammar, basic composition and math required. Must be 18 years of age. Must be able to read, understand, and interpret laws, ordinances, and other operating procedures. Physical strength to chase and subdue fleeing persons. Must be able to make split second decisions in stressful, hostile, or irrational situations that could affect the safety of everyone involved. Must be able to communicate orally and in writing. Must have a valid New Mexico Driver License. Defensive Driving Certification. Must be able to deal effectively with the public using that and diplomacy. Must be able to remain calm in emergency situations. Must be able to maintain strict confidentiality. The department will conduct extensive criminal checks on all applicants. Positions employed at Campus Police are subject to a pre-employment drug screen.

Apply to: New Mexico Tech, Human Resources 801 Leroy Pl. Brown Hall Box 202, Socorro, NM 87801-4796