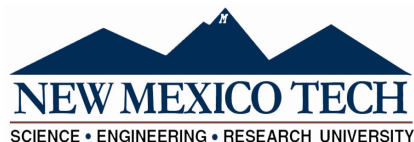


Posted: July 27, 2022



## POSITION ANNOUNCEMENT

TITLE: PUBLIC SERVICE & INSTRUCTION LIBRARIAN

DEPT: LIBRARY

REG

TEMP

FULL TIME

PART TIME

**STARTING RATE or SALARY RANGE** \$43,000

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

**All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.**

**INTERNAL POSTING THROUGH: Concurrent\***

CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

### JOB DUTIES:

This position will be responsible for the oversight in support of the Director in the Library in the areas of Access Services, Interlibrary Loan & Circulation. This position engages & enhances research among our community of scholars, specifically those that support student success & achievement. This position provides research & reference services to students, researchers, faculty, staff, & members of the greater NMT community. This position serves as the liaison in support of the Director with student service departments such as the OSL, Writing Center, & Center for Student Leadership and Engagement with the goal of improving access & scholarship across campus. Common job responsibilities will include instruction, reference, information literacy, instructional design, user services, patron services, & support to Circulation.

### REQUIRED QUALIFICATIONS:

Master's degree - Area of study: MLIS or participation in an ALA accredited program. Customer Service experience using excellent verbal/written skills in English required. Management and supervisory experience required. Skill in decision making and problem solving required. Ability to develop & maintain strong productive relationships with NMT faculty, staff, students and NMT Administrators required.

Apply to: [nmtjobapps@npe.nmt.edu](mailto:nmtjobapps@npe.nmt.edu) OR NMT/ HR 801 Leroy Place Box 124, Socorro, NM 87801