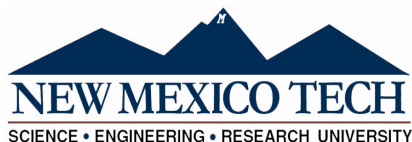


Posted: March 22, 2023



REVISED 3/22/23
POSITION ANNOUNCEMENT

TITLE: PROGRAMMER ANALYST I

DEPT: ITC

REG

TEMP

FULL TIME

PART TIME

STARTING RATE or SALARY RANGE \$48,672-\$53,539

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.

INTERNAL POSTING THROUGH: November 15, 2022* CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

NMT has a remote/ hybrid work policy and this position may qualify.

JOB SUMMARY:

Responsible for maintaining the programs and data structures of an enterprise-wide computer application and related subsystems. Responsible for evaluating, designing, and implementing solutions to complex information technology problems. Responsible for the integration of discrete software systems.

JOB FUNCTIONS:

Design and implement software solutions.	25%	
Assist users in the resolution of applications-related problems.		25%
Upgrade, maintenance, installation and modification of existing software.		20%
Designing and writing reports.	5%	
Maintenance of data structures in an Oracle database.	15%	
Integration of discrete software systems.	10%	

REQUIRED QUALIFICATIONS:

Associates degree required in Information Technology, Data Processing, Computer Science or related discipline and at least 2 years of directly related job experience **OR** Bachelor's degree required in Information Technology, Data Processing, Computer Science or related disciplines. **OR** Bachelor's degree required plus at least one year directly-related IT job experience. Must pass a criminal background check. U.S. Citizenship. Must be able to obtain a security clearance. Must have a valid NM Driver's License.

DESIRED QUALIFICATIONS:

Direct experience programming Oracle structures (e.g. functions, procedures, views and packages), or SQL Server experience in an enterprise environment. Experience in programming high-level programming languages in an enterprise environment. Experience in the development and implementation of technical solutions in an enterprise environment. Experience in writing reports with at least one high-level report writing language package. Experience in web development languages (e.g. PHP, Python, Ajax, Javascript). Demonstrated ability to interact with end-users to discern problems and arrive at solutions. Demonstrated ability to interface different software products together. Experience with Ellucian/Banner ERP systems desired. Knowledge of accounting principle. Experience with Linux O/S. Experience with Evisions/Argos reporting tool. Experience with higher education administrative systems.

LIFTING REQUIREMENTS:

(f)requently, (o)ccasionally, or (s)eldom

0 - 15 pounds	F
15 - 30 pounds	O
30 - 50 pounds	S
50 - 100 pounds	S
100 + pounds	S

PHYSICAL DEMANDS:

Standing 10%	Sitting 80%	Walking 10%	Pulling
Pushing	Lifting 5%	Stooping	Kneeling
Crawling	Climbing	Reaching	Other

Apply to: nmtjobapps@npe.nmt.edu