

**Posted:** March 12, 2021



## POSITION ANNOUNCEMENT

**TITLE:** OUTREACH COORDINATOR, TITLE V

**DEPT:** CLASS

**REG**

**TEMP**

**FULL TIME**

**PART TIME**

**STARTING RATE or SALARY RANGE** \$41,200

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

**All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.**

**INTERNAL POSTING THROUGH:** March 22, 2021\* CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

### **JOB DUTIES:**

The outreach coordinator position is responsible for coordinating and implementing outreach efforts supporting the “Advancing the Teaching and Training of Hispanic Educators of STEM in New Mexico” (AT-THE-STEM-NM) Title V grant. The individual will support the grant in promoting teacher education programs in order to address the K-12 teacher vacancy rate in New Mexico and to support the enhancement of K-12 STEM teaching. The work of this individual will result in increased internal and external awareness of these programs with a focus on increasing Hispanic and other minoritized populations representation in teacher preparation programs.

### **REQUIRED QUALIFICATIONS:**

Bachelor’s degree required in Education. At least two (2) years of experience in education, enrollment, admissions, or marketing desired. Prior experience with the development of target marketing concepts, including communications in multiple modalities desired. Excellent presentation, verbal and written communication skills required. Demonstrated ability to work independently and as part of a team required. Ability to serve as a team or project leader desired.

Apply to: [nmtjobapps@npe.nmt.edu](mailto:nmtjobapps@npe.nmt.edu) OR NMT/ HR 801 Leroy Place Brown Hall Box 032, Socorro, NM 87801