

REVISED 12/22/21 POSITION ANNOUNCEMENT

TITLE: <u>NETWORK & ALARM TECHNICIAN</u> DEPT: <u>INFORMATION TECHNOLOGY COMMUNICATIONS (ITC)</u>

REG 🗹 TEMP 🗆 FULL TIME 🗹 PART TIME 🗖

STARTING RATE or SALARY RANGE \$18.00-\$21.00

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater. All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.

INTERNAL POSTING THROUGH <u>Concurrent</u>^{*} consideration will be given first to temporary and regular tech employees who apply within the 7 day internal posting. Applications received after the 7 day posting margin will be considered with other outside applicants.

JOB DUTIES:

Responsible for the installation, maintenance, repair, and testing of the NMT Campus alarm systems. Fire detection and suppression, intrusion detection, campus video system, and Code Blue emergency phones. When warranted, will work with various outside contractors in the performance of the above responsibilities. Will also work closely with the AHJ, NM State Fire Marshal, General Contractors to ensure all systems are installed and perform as designed. Perform and oversee monthly, quarterly, semi-annual, annual, and 5 year testing requirements. Maintain paper and electronic records. Install and maintain access control systems and related records of each system. Assist other ITC personnel installing, maintaining and the repair of campus voice/data/video/CATV network. Including telephones (IP, TDM, analog), data network, buried fiber and copper outside plant, campus conduit pathway system. Be "on call" in the emergency rotation, including nights, weekends and holidays.

REQUIRED QUALIFICATIONS:

High School (or GED) level ability in spelling, grammar, basic composition and math. Notifier Fire Alarm Systems, maintenance and programming desired. Knowledge of water & clean agent based fire suppression systems desired. Experience with Intrusion Alarm installation, programming, maintenance desired. Experience installing low voltage cable desired and knowledge of low voltage cabling practices desired. Knowledge of National Electric Codes desired. Knowledge of National Fire Protection Codes desired. Knowledge of desktop computers required. Working knowledge of networking fundamentals desired. NM ES3J and ES7J or verifiable work experience required by NM CID to obtain license. Must have a valid New Mexico driver's license desired. Verifiable Industry experience desired.