Posted: <u>May 2, 2019</u>

NEW MEXICO TECH
SCIENCE • ENGINEERING • RESEARCH UNIVERSITY

POSITION ANNOUNCEMENT

TITLE: <u>NETWORK & COMPUTER SYSTEMS ADMINISTRATOR</u>   **DEPT:** <u>ITC</u>

REG ☑   **TEMP** ☐   **FULL TIME** ☑   **PART TIME** ☐

STARTING RATE or SALARY RANGE <u>$50,960- $55,000</u>
Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.
INTERNAL POSTING THROUGH: <u>May 10, 2019</u>* CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

JOB DUTIES:

Network and computer systems administration for the Earth & Environmental Science Department. This position is embedded and assigned 100% to the department. Organize, install, and support the department's computer systems including local area network and network security. Support end-users in the resolution of day-to-day problems as well as the purchase, installation and maintenance of software, peripherals and other technology components.

REQUIRED QUALIFICATIONS:

Associate's degree required; area of study: Computer Science, Information Technology or related field, plus four (4) years' progressive experience in similar job. Bachelor's degree preferred; area of study: Computer Science, Information Technology or related field. Computer operating systems (UNIX/ Linux, Windows, Apple/Mac) required. Computer Scripting (PowerShell, Bash, Python, Perl, etc.) required. Demonstrated ability to work collaboratively with clients that have different levels of abilities and backgrounds required. Proficiency in system level application (email, web, authentication, file services, etc.) required. Computer networking principles including routing, switching and cabling required. Demonstrated ability to install a computer server required. Experience with system authentication (Active Directory, LDAP, Radius) desired. Experience managing firewalls desired. Experience in the development and management of servers desired. Experience in system administration (Linux, Windows, Mac), client and server, desired. Experience providing end-user support desired. A Valid New Mexico Driver's License required.

Apply to: New Mexico Tech, Human Resources 801 Leroy Pl. Brown Hall Box 064, Socorro, NM 87801-4796