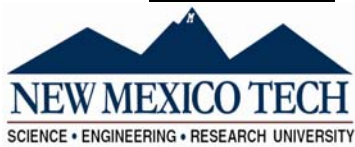


Posted: March 11, 2020



## POSITION ANNOUNCEMENT

**TITLE:** MECHANIC

**DEPT:** FACILITIES MANAGEMENT

**REG**

**TEMP**

**FULL TIME**

**PART TIME**

**STARTING RATE or SALARY RANGE:** \$11.75

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

*All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.*

**\*INTERNAL POSTING THROUGH: March 19, 2020\*** CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

### **JOB DUTIES:**

Repairs and overhauls automobiles, trucks, construction equipment and other institute vehicles. Performs oil changes and basic tunes-ups and other light automotive mechanic duties. Overhauls automobiles, trucks, and tractor engines and drive train assemblies. Inspects and troubleshoots vehicles to determine the type of repairs needed. Inspects, adjusts or replaces broken brake shoes or pads. Repairs or replaces tires. Other duties as assigned.

### **REQUIRED QUALIFICATIONS:**

Read and comprehend instructions, write information and complete simple forms. Must have high school (or GED) level ability in spelling, grammar, basic composition and math. Must be able to work with minimum supervision desired. Must have completed an automotive and/ or truck repair maintenance training program or have two (2) years' equivalent on-the-job training. A valid NM Driver's License is required. A pre-employment drug test is required upon hire.