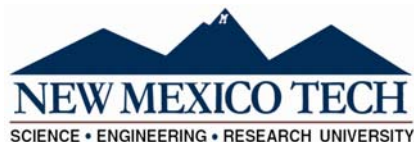


**Posted:** March 21, 2022



## POSITION ANNOUNCEMENT

**TITLE:** INFORMATION SECURITY OFFICER

**DEPT:** ITC

**REG**

**TEMP**

**FULL TIME**

**PART TIME**

**STARTING RATE or SALARY RANGE** Negotiable

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

**All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.**

**INTERNAL POSTING THROUGH:** Concurrent\* CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

### JOB DUTIES:

Create, maintain and implement information security policies, procedures and standards for New Mexico Tech (NMT) IT operations, systems and networks. Be part of the incident response team for NMT and respond to security incidents and perform remediation and resolution for those incidents. Monitor and analyze security alerts from firewalls, wireless access points and other network devices and systems for NMT. Prepare for and implement security standards applicable to NMT including GLBA, NIST 800-171 and the Cybersecurity Maturity Model Certification (CMMC). Potentially configure, operate or co-administer any number of security control devices such as firewalls, VPN, Endpoint Detection and Response (EDR) systems, Data Loss Prevention systems, etc.

### REQUIRED QUALIFICATIONS:

Bachelor degree minimum, Masters desired - Area of study: Computer Science, Information Technology or related field required. A lesser degree or a degree in other areas of experience will qualify if accompanied with sufficient years of experience in the field. Experience in writing enterprise policies and procedures. Knowledge of security compliance requirements and needs. General understanding of laws and regulations governing IT. Organizational and leadership skills. Good communication skills. Experience in analysis, implementation, and evaluation of IT systems and their specifications. Demonstrated ability to work with others of varying levels of technical ability and backgrounds. A valid NM Driver's License.

### DESIRED QUALIFICATIONS:

At Least 3 years of experience in an IT Management role with supervisory experience. Ability to understanding phone systems, networks, computer systems, virtualization, Internet, cloud resources, etc. and their place I utility within an organization (not just IT). Understand communications and emergency communication technology and requirements.

Apply to: [nmtjobapps@npe.nmt.edu](mailto:nmtjobapps@npe.nmt.edu) OR NMT/ HR 801 Leroy Place Brown Hall Box 220, Socorro, NM 87801