

**Posted:** October 8, 2020



## POSITION ANNOUNCEMENT

**TITLE:** ISS/ PEACE ENVIRONMENT COORDINATOR

**DEPT:** COMPLIANCE

**REG**

**TEMP**

**FULL TIME**

**PART TIME**

**STARTING RATE or SALARY RANGE** \$58,500-\$90,000

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

**All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.**

**INTERNAL POSTING THROUGH:** Concurrent\* CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

### JOB DUTIES:

This is a technical specialist position (level to be determined based on experience) in the research compliance division. This position supports the PEACE project and more functional areas of industrial security and export control management programs for the University at the Playas Training and Research Center in Playas, NM. Assesses security threats to the University and implements appropriate strategies and countermeasures. Reviews and analyzes data and devises risk minimization programs. Participates in a campus-wide regulatory compliance program. May serve as the University's representative to community and government agencies for industrial security matters. Creates, develops, and delivers resources for security programs. Serves as Facility Security Officer (FSO) at Playas Site and may serve as Contractor Special Security Officer (CSSO) or assistant CSSO. Assist the PIs of the PEACE project by serving as PEACE environment coordinator at the Playas site.

### REQUIRED QUALIFICATIONS:

Bachelor's degree required, in any area of study. Proficiency in the use of Microsoft Office required. Demonstrated experience using JPAS and eQIP desired. Experience with NISPOM desired. CSSO Certification desired. Current TS/SCI Security Clearance with Recent Polygraph desired. Civilian/ Military experience desired. US Citizenship required for security clearance. NM Driver's License required.

Apply to: [nmtjobapps@npe.nmt.edu](mailto:nmtjobapps@npe.nmt.edu) OR NMT/ HR 801 Leroy Place Brown Hall Box 102, Socorro, NM 87801