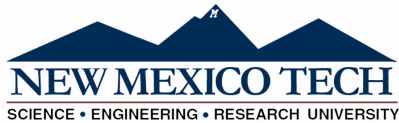


Posted: August 15, 2022



## POSITION ANNOUNCEMENT

**TITLE:** BUILDING MAINTENANCE ASSOCIATE I     **DEPT:** FACILITIES MANAGEMENT

**REG**      **TEMP**      **FULL TIME**      **PART TIME**

**STARTING RATE or SALARY RANGE:** \$15.00

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

*All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.*

**INTERNAL POSTING THROUGH:** Concurrent\* CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

### JOB DUTIES:

Performs basic building maintenance tasks such as changing light bulbs, replace shower heads, replace swamp cooler pads, etc. Assists in more complex repairs such as wall patching, shower valve replacement, swamp cooler repair, etc. Assist other groups and perform other duties as assigned.

### REQUIRED QUALIFICATIONS:

Read and comprehend instructions, write information and complete simple forms. High School (or GED) level ability in spelling, grammar, basic composition and math. Basic building maintenance skills (minor plumbing repairs, wall patching, etc.) desired. Basic knowledge of building systems (mechanical, electrical, plumbing) desired. Must have a valid New Mexico Drivers license.

Apply to: New Mexico Tech, Human Resources 801 Leroy PL, Brown Hall, Box 099, Socorro, NM 87801-4796