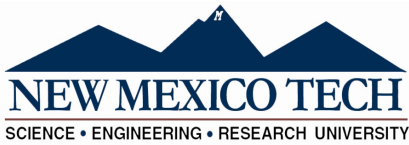


**Posted:** February 11, 2025



## POSITION ANNOUNCEMENT

**TITLE:** TECH                      **DEPT:** NMCCoE

**REG**               **TEMP**               **FULL TIME**               **PART TIME**

**STARTING RATE or SALARY RANGE** \$ 15.00

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

**All regular positions also entitle the employee to several benefits including health, dental, vision, life insurance, and retirement which is largely paid by New Mexico Tech for the employee and dependents.**

**INTERNAL POSTING THROUGH: Concurrent** CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

### JOB SUMMARY:

A system administrator, or sysadmin, is an IT professional who manages an organization's computer systems. They ensure that systems are functioning properly and meet the needs of the organization.

### JOB FUNCTIONS:

Installation and configuration: Install, configure, update and maintain hardware and software systems. Establish and manage user accounts.

Security: Implement security controls and adhere to organizational security policies. Monitoring: Monitor system performance and use tools to identify issues.

Backup and recovery: Oversee or conduct backup and recovery tasks.

### REQUIRED QUALIFICATIONS:

Read and comprehend instructions, write information and complete simple forms. High School (or GED) level ability in spelling, grammar, composition and math. Understanding computer programs. Knowledge of Cybersecurity. Familiar with Rancher and open project. Managing servers.

### DESIRED QUALIFICATIONS:

Formal diploma/certificate/degree program of 6-18 months after high school in Computer Science and Cybersecurity. Associate's degree or completion of program 18+ months after high school in Computer Science and Cybersecurity.

### LIFTING REQUIREMENTS:

(f)requently, (o)ccasionally, or (s)eldom

0 - 15 pounds	F
15 - 30 pounds	O
30 - 50 pounds	O
50 - 100 pounds	S
100 + pounds	

**PHYSICAL DEMANDS:**

Standing 20%	Sitting 60%	Walking 10%	Pulling 1%
Pushing 2%	Lifting 2%	Stooping 1%	Kneeling 1%
Crawling	Climbing 1%	Reaching 2%	Other

Apply to: [nmtjobapps@npe.nmt.edu](mailto:nmtjobapps@npe.nmt.edu)