

Sole Source Application and Determination Form

A sole source determination is not effective until the sole source application for determination has been posted on the Purchasing website for thirty (30) calendar days without protest and is subsequently approved in writing by the Vice President of Administration and Finance.

1. Name of Department: Petroleum Recovery Research Center – New Mexico Tech
Contact Name: William Ampomah
Phone: 575-8355018
Email: william.ampomah@nmt.edu
2. Name of Prospective Vendor: Daniel B. Stephens & Associate
Contact Name: Gregory Schanaar
Phone: (301) 755-6270
Email: gschnaar@geo-logic.com
Estimated Cost: 30,000
Duration (for Services or Professional Services – limited to four years): September 1, 2025 – September 30, 2026

3. Purpose/need for purchase and detailed list of items of tangible property, services, or professional services:

This will be a professional service of leading efforts to put together a US EPA Class VI application at the St. Johns Dome site in Arizona as part of the SWDAC project.

4. Detailed explanation of criteria developed for this purchase:

The consultant has to have significant experience in assembling UIC Class VI permits to the respective US EPA region. The prime and/or DOE also had to vet this vendor. All these procedures were followed in selecting DS&A to provide this service to support the project.

5. Provide a detailed, sufficient explanation of the reasons, qualifications or unique capabilities of the prospective vendor that make that prospective vendor the one source for providing the items of tangible property, services, or professional services:

DBS&A is a multidisciplinary geologic, engineering, water, and environmental consulting firm incorporated and headquartered in Albuquerque, New Mexico. As a New Mexico-based firm with a 35-year history of experience throughout the Four Corners states they have a working knowledge of local hydrogeology and have relationships with local subject-matter experts, municipal officials and contractors. Dr. Gregory Schnaar, project manager, previously was a member of the Class VI regulatory development team at U.S. EPA.

6. Provide a detailed, sufficient explanation of how the items of tangible property, services, or professional services is/are unique and how this uniqueness is substantially related to the intended purpose of the department/grant:

This professional service is extremely unique. It requires an entity that has experience in preparing a UIC Class VI permit preparation, knowing all the regulations associated with Class VI program. The contractor has to have a good working relationship with regulators. All these unique situations applies to the grant.

7. Please provide a narrative description department's due diligence in determining a basis for the procurement. Include:
 - a. method used to research and review other available sources (i.e. list of potential vendors from Purchasing, internet, state pricing agreements, purchasing cooperatives)
 - b. list of vendors contacted, the date and method of contact (i.e. email, phone call)
 - c. documentation explaining why:
 - i. those vendors cannot provide the required items of tangible property, services, or professional services
 - ii. other similar items of tangible property, services, or professional services cannot meet the intended purpose of department/grant:

DBS&A based on their experience is the preferred contractor for the site owner and has demonstrated high competence to support the scope of work.

I certify I have performed thorough and diligent research and analysis to determine that DBSA is the only source capable of providing the required UIC Class VI permit. I understand that violations of the New Mexico Procurement Code (Chapter 13, Article 1 NMSA 1978) can carry severe penalties. I affirm that the information provided in this Sole Source Determination is true and accurate to the best of my knowledge and belief.

Name, Title: William Ampomah, Associate Professor *William Ampomah* 9/16/2025

Review: Purchasing Services: Lisa Majkowski, Director of Purchasing *Lisa Majkowski* 09.17.2025

Website Posting Date: 09/18/2025

Posting Expiration Date: 10/18/2025

Protested (Yes/No):

Approval: Delilah A. Walsh

Vice President of Administration and Finance



17-Sep-2025







Dan B. Stephens Sole Source

Final Audit Report

2025-09-17

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