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[faculty] Urgent. Update to be sent to all graduate students

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To: All-Faculty <all-faculty@nmt.edu>

Thu, Mar 19, 2020 at 2:46 PM

Dear All:

In follow-up to faculty questions about Dean El Osery's e-mail concerning RAs and TAs, right now, the plan is to temporarily end on-site TA/RA (or hourly student) teaching and research. So unless the advisor/department can make a case for an RA, TA or hourly student worker being in the "Tier 1" category (see categories, below), they should be sent "home" (their on-campus home, or wherever they may reside) with a means and assignment to work from there. On the other hand, if they can make a robust case for Tier 1 status, exceptions are possible via appeal to me. Please keep in mind that our a priori assumption is that all students are in Tier 2, so a robust argument is needed.

Three Tier Asset for Employee Schedules:

Tier 1: (Essential to be working now on campus): Present at University, working. Expectation is to work normal hours from your normal campus location or in coverage of critical customer service areas where Tier 3 employees (see below) have been removed from campus.

Tier 2: (Essential to be working now, but not necessarily on campus): Not present at University, working remotely. Expectation is to work normal hours from a remote location, such as from home but may be required to come to a physical NMT location for specific activities of limited duration and maximum "social distance".

Tier 3: Not present at University, not working, remain available to come to campus if needed. Employees determined to provide functions nonessential during a state public health emergency will not be required to report to work but will be paid at their normal rate and FTE. These employees must remain on standby and available to report to work if notified.

Thanks ---- D

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