



ADMINISTRATIVE PROCEDURE

Non-Title IX Resolution Process for Sexual Misconduct Cases

1. Once a Formal Complaint is made involving alleged sex discrimination, sexual harassment, or sexual misconduct, the Title IX Coordinator will conduct a jurisdiction review to determine the appropriate office to resolve the complaint (e.g., Title IX Office, Student Code of Conduct Office, Human Resources, Affirmative Action/EEOC). If it is determined the case fall under Title IX regulations, the case will remain with the Title IX Office so the case can be resolved by applying the [Title IX Grievance Procedures](#).
2. If it is determined the case does not fall under Title IX jurisdiction, the will be **Notice of Dismissal of the Complaint** issued. If applicable (e.g., it potentially violates the NMT [Sexual Misconduct Policy](#), but not Title IX), this grievance will be referred to the appropriate office:
 - a. Student Code of Conduct Office/Dean of Students- for student complainant vs. student respondent, or employee complainant vs student respondent complaints. See [NMT Student Support Resources website](#)
 - b. Human Resources/Affirmative Action/EEOC- for employee vs. employee or student complainant vs employee respondent. See [NMT Employee Handbook](#)
3. Each resolution process has an Informal and Formal Resolution Grievance Procedures.
4. The Title IX Coordinator will assist with the referral and guidance as needed.
5. Parties can appeal the **Notice of Dismissal of the Complaint** as a Title IX case and an independent administrator will review the appeal as specified in the [NMT Title IX Procedures](#).