

Mock Interview Request Form

Description of the Practice Interview

The practice interview is one of the best ways for you to prepare for the actual interview. This service provides an opportunity for you to practice and receive feedback regarding your interview skills. The Career Counselor, who takes the role of the interviewer, will try to make the interview as realistic as possible by asking the questions that are typical of those that might be asked for the type of position you are seeking. At some point during the interview you will have the opportunity to ask questions that you would ask in an actual interview.

Time Frame

Allow 45 minutes for this exercise. The first 20 minutes are for the practice interview; the remainder of the time is designated for a critique and discussion between you and the counselor.

To schedule a Practice Interview

- Complete the Mock Interview Request Form below and return it to the NMT Career Services with your resume. Individuals practicing for graduate/professional school interviews should also attach a copy of their graduate/professional school application, which should also include a copy of their personal statement.
- Schedule an interview with NMT Career Services by talking to or emailing Tristine Hayward. The appointment will be scheduled only after the Mock Interview Request Form is submitted and for no earlier than one full day after submission.

Preparation Hints

- Attend one of our Interviewing workshops prior to the practice interview.
- Do your homework (about the organization or graduate school).
- Be on time!
- Optional: Dress as if for an actual interview.

Appointment Reminder

Appointment Date: _____

Appointment Time: _____

Career Services/Student Affairs, Fidel 262, 801 Leroy Pl, Socorro, NM 87801 (575)835-5022 tristine.hayward@nmt.edu

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Practice Interview Information Sheet

Name: _____

Major and Year: _____

My actual interview is with: _____

An employer: _____
Name of employer/Position Title

A graduate/professional school: _____
School/Program

Other: _____
Presentation, lecture, etc.

Special topics/questions I would like covered: _____
