

**NEW MEXICO TECH
REQUEST FOR UNDERGRADUATE COURSE WAIVER OR SUBSTITUTION**

<hr/> Name (Last)	<hr/> (First)	<hr/> ID #
<hr/> E-mail Address	<hr/> Major	<hr/> Intended Grad date
<hr/> Signature	<hr/> Date	Did you turn in an Intent <input type="checkbox"/> Yes <input type="checkbox"/> No to Graduate???

1. **SUBSTITUTION** is requested for the following degree requirement:

Course number _____ Credit hours _____

Course title _____

Please attach a course description.

Course to be used in place of this requirement _____

Course Title _____

Institution _____ Credit hours _____

Reason for substitution: _____

2. Permission is requested to **WAIVE** the degree requirement indicated:

Course Number and Title _____

Number of Credit Hours _____

Reason for Waiver: _____

Approved:

Head/Major Department _____ **Date** _____

Other Department Head* _____ **Date** _____

Advisor _____ **Date** _____

Registrar _____ **Date** _____

(Routed from registrar) **Vice Pres. for Academic Affairs** _____ **Date** _____

*Approval is required of other department chair if course to be waived or substituted is not in student's major field of study.