NEW MEXICO TECH – Withdrawal

Name _____ _____ **ID#**_____ **Semester**_____ **20**__
       (Last)   *(First)*

Email Address_____ *Are you employed on campus?* **Y** ____ **N**____ **Date** _____

CRN #	Course & Section	Lecture or Lab	Credit Hours	Instructor's Signature *(Required)*
Be Aware of the Consequences of Withdrawing **(See Back for More Information.)**				

ALL SIGNATURES ARE REQUIRED (NO APINS)   *$3.82 WITHDRAWAL FEE*

Student_____   **Financial Aid**_____
                                                         *(Required for **ALL** students)*

Advisor_____   **Graduate Office**_____
                                                         (Graduate students only)

Cashier_____   **International Office**_____
                                                          (International students only)

Do you live on Campus? YES_____ **NO** _____   **Veterans Affairs Office**_____
         (if, YES, then signature needed below)   *(Veteran students/ Students on G.I. bill)*

Residential Life_____   Revised: 12/2017

This form must be turned in at the Office of the Registrar for final processing. Joseph A. Fidel Center, Second Floor, Room 285

Residential Life: *If you withdraw below full-time enrollment, you may be required to vacate student housing. Please contact Residential Life **BEFORE** withdrawing. See your community standards handbook.*

Financial Aid: *Your financial aid package will be adjusted based on your enrollment. If you completely withdraw, you may be required to repay some of your financial aid. Classes in which you receive a "W" are considered attempted hours for purposes of Satisfactory Academic Progress for financial aid.*

International Students: *If you withdraw below full-time enrollment without prior permission granted in **SEVIS**, your **F1** or **J1 SEVIS** record will be terminated.*

Graduate Students: *Students on support will have contracts terminated if they fall below 12 credits (6 credits in summer). Warnings will be issued to full time students who complete less than 9 credits in the Fall and Spring semesters (6 credits in summer). If you **DO NOT** have a contract and withdraw below 9 credit hours, you will be placed on probation.*

Undergraduate Students: *Students who will be withdrawing from classes that have an assigned co-req class (i.e. a corresponding lab or math class) will need to also have a co-req waiver to be signed in order to stay in a class without its co-req or withdrawing from all classes with corresponding co-req's will be required.*

ALL STUDENT WILL RECEIVE A "W" ON TRANCRIPTS WITH THIS OPTION

Revised: 12/2017