



## Campus-Wide Accommodation Request Policy

The Office of Counseling and Disability Services (OCDS) oversees academic accommodations and housing or meal plan waivers for students with documented disabilities. This includes modifications to the learning environment, and the provision of auxiliary aids and services such as assistive listening devices, interpreters, notetaking support and captioning. In order for OCDS to provide these services, students are required to register with OCDS and provide the necessary documentation as it pertains to their specific disability. Once registered, students are responsible for notifying their professors of their accommodations and Residential Life of their waiver. They are also responsible for notifying OCDS of any questions, issues or concerns related to the delivery of their accommodations. OCDS is responsible for handling disability-related academic needs in terms of access for students. OCDS can be reached at [disability@nmt.edu](mailto:disability@nmt.edu).

Students and employees are protected under The Pregnancy Discrimination Act (PDA), an amendment to Title VII of the Civil Rights Act of 1964 and Title IX of the Education Amendments of 1972 (“Title IX”), 20 U.S.C. §1681 *et seq.* Anyone requiring accommodations related to pregnancy or childbirth, should contact NMT’s Title IX Coordinator at [titleixcoordinator@nmt.edu](mailto:titleixcoordinator@nmt.edu).

All other disability-related needs for anyone on New Mexico Tech property are processed by NMT’s ADA Coordinator/Affirmative Action/EEO Officer. This individual provides advice and counsel in all areas of expertise and serves as NMT’s representative and liaison to the staff and faculty in the ADA areas. Anyone needing non-academic accommodations in any programs such as student organizations, events and student activities, recreation, transportation, research activities, special requests for accommodations (such as medical breathing mask), as well as building/structure access and building code compliance, including fire alarms for those who are hearing impaired must inquire with the ADA Coordinator. The ADA Coordinator also oversees special events so that accessibility to events is barrier free for all. The ADA Coordinator can be reached at [Affirmative Action@nmt.edu](mailto:Affirmative_Action@nmt.edu).

Visitors with disabilities should also request “meaningful access” to all activities on campus through the ADA Coordinator such as interpreter services during public events (i.e. graduation).

Job related disability accommodations for staff are processed through the Human Resources Office and they can be reached at [HR@nmt.edu](mailto:HR@nmt.edu).