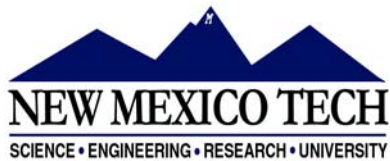


**Posted:** April 17, 2018



**REVISED 4/17/18**  
**POSITION ANNOUNCEMENT**

**TITLE:** SPECIALIST/ INSTRUCTIONAL TECH SUPPORT (2)      **DEPT:** ACT

**REG**       **TEMP**       **FULL TIME**       **PART TIME**

**STARTING RATE or SALARY RANGE:** \$36,960-\$45,760

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

**INTERNAL POSTING THROUGH:** Concurrent\* CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

**JOB DUTIES:**

Keep technology in classrooms in an optimum operational state, replacing and updating equipment as needed, instruct faculty in the use of the equipment, plan the technology design of new spaces, and research new audio/video and instructional technology. Also, manage the webcast and recordings of special events. Plan for future upgrades of equipment and research new technologies.

**REQUIRED QUALIFICATIONS:**

Associate's degree required or completion of program of 18+ months after High School. Bachelor's degree preferred. Knowledge and experience with cameras, microphones, and recording equipment required. Programming experience desired. Experience in using computers required.