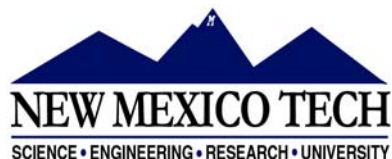


Posted: February 8, 2018



POSITION ANNOUNCEMENT

TITLE: HAZARDOUS MATERIALS OFFICER

DEPT: R&ED

REG

TEMP

FULL TIME

PART TIME

STARTING RATE or SALARY RANGE: \$42,000- \$48,000

Employees being promoted to a higher classified position receive the minimum for the position or a pay rate adjustment of 8% whichever is greater.

INTERNAL DEPARTMENTAL POSTING THROUGH Concurrent*CONSIDERATION WILL BE GIVEN FIRST TO TEMPORARY AND REGULAR TECH EMPLOYEES WHO APPLY WITHIN THE 7 DAY INTERNAL POSTING. APPLICATIONS RECEIVED AFTER THE 7 DAY POSTING MARGIN WILL BE CONSIDERED WITH OTHER OUTSIDE APPLICANTS.

JOB DUTIES:

Inspects campus facilities for compliance with environmental health and safety regulations; advises users of proper handling and disposal of hazardous materials. Defines scope of work for potential contracts for building demolition or renovation and other chemically contaminated property including sampling, testing, removal, decontamination, and disposal. Coordinates special waste disposal projects including the handling of toxic gases, infectious materials, asbestos, PCBs, hazardous chemicals and mixed waste, including radioactive materials. Develops and conducts new employee training programs in the areas of infectious wastes, hazard communication, asbestos, poly-chlorinated biphenyls, and other hazardous substances. Advises management on potential hazardous materials and makes recommendations as required. Maintains records such as hazardous and non-hazardous waste manifests and associated documents. Responds to hazardous materials spills such as oil, acid, and mercury; implements clean-up plan. Will serve as a member of Property Loss Control contact committee. May serve as radiation safety officer. Performs miscellaneous job-related duties as assigned.

REQUIRED QUALIFICATIONS:

Bachelor's degree required; at least 2 years' experience directly related to the duties and responsibilities specified. Completed degree(s) from an accredited institution that are above the minimum education requirement may be substituted for experience on a year for year basis. Knowledge of transport and disposal procedures for safe handling of hazardous chemicals and/or radioactive materials required. Ability to communicate technical information to non-technical personnel required. Knowledge of transport and disposal procedures for safe handling of toxic gases, infectious materials, asbestos, PCBs, and other hazardous substances required. Skill in performing safety inspections and ensuring compliance with OSHA safety standards. Ability to develop, implement, and enforce safety programs and protocols required. Knowledge of chemical, hazardous waste, industrial hygiene, and/or environmental health standards required. Records maintenance skills required. Ability to react calmly and effectively in emergency situations required. Knowledge of federal, state, and local safety regulations, protocols, and/or procedures. Skills in developing and conducting employee information/orientation sessions required. Skills in developing safety procedures and protocols required. Ability to operate, test and/or repair monitoring, sampling and/or analytical equipment and instruments required. Ability to work effectively with diverse populations required. HAZMAT Specialist designation desired. Certified Industrial Hygienist (CID) desired. ISO 45001 certificate desired. Certified Safety Professional desired. Valid NM Driver's License required. Ability to obtain a Defensive Driving Certificate required. Successful candidate must submit a post-offer, pre-employment physical examination and medical history check required. Specific personnel training is required for employees working with hazardous materials and hazardous waste required. Ability to obtain and maintain a Top-Secret DoD Security Clearance required.

Apply to: New Mexico Tech, Human Resources 801 Leroy Pl. Brown Hall Box 017, Socorro, NM 87801-4796