

Academic Vehicle Pool

- The academic vehicle pool consists of: two 15-passenger vans, two, two-wheel drive suburban one four wheel drive suburban, and one 4WD crew-cab truck, and one - 4 door Chevy Caprice (Class III hitches are installed on some vehicles)
- These vehicles are available to academic programs only (academic departments, Academic Affairs, MST, mini-course, Library, Registrar, Computer Center, Graduate Office, student professional organizations (including Sunrayce, WERC and similar groups), and for student research. The vehicles must be reserved by regular faculty members, not adjuncts, Vice President for Academic Affairs (or Debby), Associate Vice Presidents for Academic Affairs and Research, EODI, Graduate Dean, Library Director, Registrar, Computer Center Director, and Science Fair and Science Olympiad Director.
- Account numbers need to be provided upon making reservations.
- Physical Plant will reserve vehicles and maintain charges. Physical Plant will keep vehicles clean.
- Charges will be \$0.40/mile. This charge includes fuel and maintenance.
- Each vehicle will have a credit card available when it is checked out .
- Drivers must have valid drivers license and State of New Mexico Defensive Drivers card.
- Vehicles will be available first come, first served as per scheduling. Vehicles can be reserved for class field trip covering several days or a week or two for field research. In other words, we don't want a vehicle to be used Monday and Tuesday of one week and then kept for a week for the next use by the same folks.
- Vehicle use and destination should be designated by person making the reservation.
- There will be a \$25 charge when scheduling a vehicle without canceling or not returning on time.

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Academic Affairs