New Mexico Tech

Sponsored Research
Summer Salary Support Form

Your Name:		

Department:	**Title:**

Banner ID:	**Today's Date:**

Current 9-month Annual Salary (for first 4 pay-periods) $_____ divided by 9 =$_____(monthly amt) divided by 2 =$_____(pay-period amt)	**Phone #**	**Proposed 9-month Annual Salary (for remaining 2 pay-periods) $_____ divided by 9** =$_____(monthly amt) divided by 2 =$_____(pay-period amt)

Please check how many months you would like to be paid for:

____ 1/2 month ____ 1 month ____ 2 months ____ 3 months

Please specify which periods you want to be paid for, what account number to use for each period, and the amount for each period.

Period	Pay Date	Fund	Account Number	Amount	*CHECK IF NON-FEDERAL FUNDS*
May 6 – May 19, 2024	May 24, 2024				
May 20 – June 2, 2024	June 7, 2024				
June 3 - June 16, 2024	June 21, 2024				
June 17 – June 30, 2024	July 5, 2024				
July 1 - July 14, 2024	July 19, 2024				
July 15 – July 28, 2024	August 2, 2024				

Approvals:

(1) Employee Date	(4) Restricted Funds Date
(2) Principal Investigator Date	(5) VP, Research Date
(3) Research Office Date	(6) VP, Admin & Finance Date