**Department Activity Report Narrative**

Below is a list of questions to answer in a narrative submitted along with the DAR reporting spreadsheet. Departments may opt to add items to their narratives that highlight accomplishments in research, teaching, and service not easily captured in the DAR spreadsheet (though they are not obligated to do so). However, we ask departments to keep these narratives short (no more than 5 pages) and to use bulleted lists wherever possible.

DAR narrative questions

1. Please attach separately a list of DFWs for lower-division classes offered by your department (1000/2000 or 100/200, 10+ students only). In your narrative comment on any actions being taken to address courses with DFWs greater than 20%. (Answer only if applicable).

1. Please highlight any steps taken by your department (or individuals in your department) to promote student success in your department or at New Mexico Tech in general. (Please also note undergraduate or graduate student involvement, paid or volunteer. This may also include undergraduate research initiatives).
2. Please highlight steps taken by your department (or individuals in your department) toward recruitment and outreach. (Please also note undergraduate or graduate student involvement, paid or volunteer. This may also include undergraduate research initiatives).
3. Please provide a bullet list of any other department service highlights or other noted accomplishments.