**ASSESSMENT COVER SHEET AND CHECKLIST FOR 2017-2018 REPORTING PERIOD**

1. Academic Program, Office, or General Ed. Area:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

2. Report completed by (include title): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

3. Date(s) assessment results discussed with faculty/staff? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Checklist

* Learning outcomes clearly stated? (*What students should know or be able to do.)*
* Curricular map included and discussed? (Mandatory for undergraduate programs.)
* Assessment methods noted for all outcomes? (*How you will assess student performance on the outcomes.)*
* Results included and discussed?
* Actions indicated for continuous improvement? *(Actions to address areas where improvement is needed.)*
* 2016-2017 review comments discussed with faculty/staff and addressed?
* Follow-up from previous report provided (e.g., were planned actions implemented)?

*Please contact Peter Mozley if you have any questions when completing your report. Peter.mozley@nmt.edu, 575-835-5311.*